

# College Fees PROTOCOL



<b>Protocol Title</b>	College Fees Protocol
<b>Associated MACS Policies</b>	Avila College Enrolment Policy Avila College Enrolment Agreement
<b>Internal Associated Procedures</b>	School Fees, Levies and Charges Schedule
<b>Internal Associated Checklist</b>	N/A
<b>School Improvement Plan Sphere</b>	Leadership & Management
<b>Sponsor</b>	Principal / Business Manager
<b>Version History</b>	4 – updated for 2024

## Overview

This document is published as a general reference guide for the Avila College parents/guardians of current students as well as for parents/guardians who are considering enrolling their daughter at the College.

The College has a responsibility to ensure that all parents/guardians share equitably the education costs of the students at the College. Where parents/guardians experience financial hardship, the College will seek to engage with families to provide alternative payment options to assist them in meeting their financial obligations.

## Protocol

### How Much Will I Pay?

Annual Tuition Fees cover all compulsory camps, excursions and leasing costs associated with the College MacBook Loan Program (excluding damage). Additional charges will apply for optional programs, including overseas study programs, Private Instrumental Tuition, some Vocational Education & Training (VET) courses, interstate immersion programs and

student conferences. Any government funding received for an elective VET course delivered by an external provider will be deducted from the fee to be charged.

The Avila College

the discount. Please refer to the Avila College School Fees, Levies and Charges Schedule published on the College website for the amount to be discounted and the date the payment must be received by.

### Family Discounts

Families with more than one student at Avila College concurrently are eligible to receive a sibling discount. Please refer to the Avila College School Fees, Levies and Charges Schedule for the Family Discount applicable amount.

### How Do I Pay?

The accepted method of payment for Annual Tuition Fees is by direct debit, scheduled monthly between February - November via your nominated Credit Card or by Direct Debit.

The initial statement of account issued by mid-February of each year will identify the total Annual Tuition Fee payable, and the monthly instalment amount required over the period February to November will be 1/10th of this total.

### Scheduled Payment Plan Options

- Credit Card Regular monthly payments

e m l February to November 0 N

u  
u



*convenience* between parties when family circumstances have altered, together with the effective date of that change. It does not replace the legally binding Enrolment Agreement.

#### General Enquiries

For any general enquiries regarding Annual Tuition Fees and or any other charges please contact the Finance Officer (Family Accounts) on 9831 9600 or email

[familyaccounts@avilacollege.vic.edu.au](mailto:familyaccounts@avilacollege.vic.edu.au)

#### Related school policies

- Avila College Enrolment Policy
- Avila College Enrolment Agreement
- Avila College Enrolment Form
- MACS Debtor Management Policy

#### Related documents

- Avila College School Fees, Levies and Charges Schedule